

# C-A ESHQ Division "To Do List - Closed Items"

**Division Meeting:**

**Every 1st and 3rd Tuesday in Bldg. 911b**

**Job assignments listed by name:**

<b>Name</b>	<b>Page #</b>	<b>Name</b>	<b>Page #</b>	<b>Name</b>	<b>Page #</b>
<a href="#"><u>J. Becker</u></a>	2	<a href="#"><u>E. Lessard</u></a>	7	<a href="#"><u>D. Ryan</u></a>	12
<a href="#"><u>P. Cirnigliaro</u></a>	3	<a href="#"><u>A. Luhrs</u></a>	8	<a href="#"><u>R. Savage</u></a>	13
<a href="#"><u>L. DiFilippo</u></a>	4	<a href="#"><u>J. Maraviglia</u></a>	9	<a href="#"><u>J. Scott</u></a>	14
<a href="#"><u>A. Etkin</u></a>	5	<a href="#"><u>D. Passarello</u></a>	10	<a href="#"><u>M. Van Essendelft</u></a>	15
<a href="#"><u>R. Karol</u></a>	6	<a href="#"><u>A. Piper</u></a>	11		

*Last Updated on February 23, 2004*

*By Lynanne DiFilippo*

*Email: [Lynanne@bnl.gov](mailto:Lynanne@bnl.gov)*

### Completed Task List

Name	Role	Job Description	Completed Date
<b>Jesse Becker 3960</b>	Special Projects Coordinator	Walk down of complex and inspect all categories of inventory located throughout C-A. Identify targets of theft and enclose in locked storage areas.	1/22/04
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		<a href="#">Hyperlink For Environmental Management System Task List</a>	

### Completed Task List

Name	Role	Job Description	Completed Date
<b>Peter Cirnigliaro 5636</b>	Work Control Manager	Assist in development of Work Plan for NSRL Run Review for ESH issues.	10/03
<a href="#">Top of Page</a>		Review locations and expected actions from F/R on an ozone alarm and how to get into NSRL during a fire.	10/01/03
		Write critique of Phenix beam pipe failure from weld rods.	10/1/03
		Ship CO-60 source to Waste Management.	10/03
		Work plans for RHIC experiments (STAR and Brahms done).	11/03
		Bldg. 911 Fire Drill/Snyder – add test of RHIC tunnel alarm at 1005s lobby.	11/03
		Review ODH issues in NSRL with CO2 bottles and LN2 buggy and dewer, before next running period (permanent fix needed).	3/04
		Participate in SBMS on Bloodborne Pathogens	
		Noise Survey 1005H and R.	
		Represent C-AD in Noise and Hearing SA	12/03
		Take outdoor sound measurements at 1005H with new motor cooling exhaust system operating (need OPM update).	5/04
		New OPM on Security.	1/04
		Add security and electrical safety requirements to C-AD Work Controls OPM's (2.28).	12/5/03
		Critique on AGS Fire Alarm Failure (authorized alternative).	1/15/04
		Siemens transformer drop lesson learned.	3/04
		Update OPM 2.28 as per ORPs for walking surfaces.	2/15/04
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Lynanne DiFilippo 7918</b>	ESHQ Division Secretary		
<a href="#">Top of Page</a>	Procedure Coordinator		
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Asher Etkin 7200</b>	ESH Coordinator	Conduct critique of RHIC magnet insulation overheating.	10/03
<a href="#">Top of Page</a>	Access Controls Physicist	B974 FUA (for CD-4 completion)	10/20/03
	FUA Coord.	Solve 8 O’Clock B-Alcove exit into locked gate area issue before FY04 run.	11/30/03
		Write equivalent requirements for meeting Article 12 requirements.	11/03
		Post Article 12 permit at Bldg. 974.	11/03
		EMS Spill Report Memo.	10/03
		Solder Scrap Containers & Memo.	10/25/03
		Oversee return of C-AD lasers (training & review of SOPs). (OPPIS only one left).	11/30/03
		Update OPM 3.22, RHIC evacuation based upon recent alarm test.	1/30/04
		Follow-up on C-AD cap & berm fall protection by A. Javidfar.	6/04
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Ray Karol 5272</b>	C-A ESHQ Division Head	Follow-up on Booster Hot Work Critique Completion (P. Ingrassia).	10/31/03
Top of Page		ALARA Review Document for new RW Bldg. 974.	8/03
		Draft USI on 80K cooler and He reliquifier.	8/03
		Assist with upgrading of C-A SADs and ASEs.	Ongoing
		Update LOTO procedures to include new LOTO program. (L. Stiegler)	1/04
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Name	Role	Job Description	Completed Date
<b>Ed Lessard 4250</b>	Associate Chair for ESHQ	Submit CATX for EBIS bumpout in Linac.	11/1/03
<a href="#">Top of Page</a>	LEC 2 <sup>nd</sup> Fl. B911	Update Hazard Assessment Tool on Web.	11/01/03
	EMS Coordinator for C-A	Review electrical work practices at C-AD.	12/31/03
	Alternate Facility Manager	Review Tier 1 process at C-AD.	12/31/03
	Conduct of Operations Coordinator	ILO OSH system at C-A, presentation to SIT.	10/15/03
	ISM Review Coordinator	ILO OSH system at C-A, presentation to EMS Reps.	12/8/03
		Submit NEPA for move of ecooler from 939 to 912.	12/15/03
		EE/CA for g-2 plume (ERD and ESD involved). Plume is dissipating naturally. (trigger point being established).	12/15/03
		Adjust C-AD procedures to report leaks to containment under Article 12. (in review)	12/31/03
		Prepare EENF for RSVP.	1/04
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Ann Marie Luhrs 7007</b>	Training and Qualification Specialist		
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>John Maraviglia 7343</b>	Training Manager	Set up JTA for RS LOTO and link appropriate personnel (Dana must approve list).	10/03
<a href="#">Top of Page</a>	Training & Documentation Group Leader	Clarify hardhat policy with Phenix and update all training handouts (Collider User and Radiobiology User done).	10/03
		Create course and JTA for OPM 2.11 for Accelerator Physicists.	1/04
		Link all C-AD personnel to WOSH JTA links (one link for all).	2/04
		Coordinate “small group” meetings on WOSH for 4 <sup>th</sup> Qtr. CY03 WOSH event.	1/04
		Get attendance for Derek’s Safety Meeting.	2/04
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Dave Passarello 7277</b>	Q Manager	Assist with upgrading of C-A SADs.	10/03
<a href="#">Top of Page</a>	Q Group Leader	Enter Management Review List into ATS.	11/03
	ATS Manager	SBMS Maintenance Plan – coordinate C-AD response. (Chris Johnson chairs committee).	10/03
		Put new grounding plan OPM and disconnected cable plan OPM into C-AD OPM.	11/30/03
		Participate in non-conforming material and causal analysis subject.	3/04
		Perform initial 0, 256 and “S” key inventory check.	12/03
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Artie Piper, 5724</b>	Tier 1 Manager	Follow up on Ergonomic Issues in Electrical Design Shop.	11/03
<a href="#">Top of Page</a>	Alternate Work Control Coordinator	Pit on West side of 912A (Fred to fix).	11/03
	Alternate Bldg. Mgr. 945	Solar powered lights at RHIC postings. (estimates in progress)	10/03
	Alternate Bldg. Mgr. 911	Verify N. Williams has control of ODH monitors in 930.	10/03
		Coordinate/update Run Cards to include UPS Systems (has info).	10/30/03
		Follow up on 912 floor (P.K. Feng).	10/03
		Place bulletin boards for safety info at 930, 901A, 912 offices, 911, etc., like outside Ed's office (order out to hang).	12/03
		Generate F/R run card for B974 (after ASSRC walkthrough).	Jan. 04
		Get No Parking signs posted by alleyway at 912/918. (Fred has signs).	11/15/03
		Add Bldg. 974 to Tier 1 schedule.	Jan. 04
		Get RHIC info sign in place (work order in place). (signs ordered)	3/04
		Follow-up on failure of lab-issued safety glasses (J. Labis investigating).	1/04
		Schedule Tier 1's for 919B, 930 and 975 for January 2004. Derek wants to make sure they are on top of their issues.	1/04
		Critique on worker broken ankle.	1/30/04
		Coaxial cable review (vacuum group).	1/10/04
		SNS Audit, 1/20 and 1/21.	1/04
		Give John list of machine shop owners.	1/04
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Name	Role	Job Description	Completed Date
<b>Dennis Ryan, 7395</b>	FS Representative	Collect NSRL TLD badges.	1/04
<a href="#">Top of Page</a>		Post Bldg. 974 (hi bay completed, tankers posted)..	
		Finish report for FY03 TLD studies.	1/04
		Survey vans for free release at BNL motor pool.	1/04
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### Completed Task List

<b>Name</b>	<b>Role</b>	<b>Job Description</b>	<b>Completed Date</b>
<b>Dick Savage 4640</b>	QA Auditor	Complete Storage & Transfer of Hazardous Material.	10/3/03
<a href="#">Top of Page</a>		Fault Study Assessment	11/03
		Hazard Assessment	11/03
		Target Cave Air/C.T. H2 Samples Assessment	11/03
		MCR Log Review	11/03
		Linac Procedure Update (LoDestro and Alessi).	10/03
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Joel Scott 7520 / 6291</b>	Waste Mgmt. Coordinator	Work with supervisors of the following RMAs to determine waste materials that can be disposed: 936 outdoor yard (return materials to fenced, paved RMA), <del>925</del> , hut by 919 (D. Lehn).	8/30/04
<a href="#">Top of Page</a>		Assist with Booster BPM cleanup (2 barrels of mixed waste). Breaking apart items in Waste Yard.	10/03
		Clean up North Conjunction Area in AGS. Cleanup except for 80 boxes needing rigging support.	11/15/03
		Assist with cleanup prior to OSHA visit.	10/26/03
		AGS Compactor not to be used (G. Goode agrees). Listed on DOE Exchange (going on e-bay).	1/04
		Assist EM /removal of RHIC activated soil (652 cu. Yd. Removed as of 9/30/03), about 1000 cu. yd. remains..	10/31/04
		Bldg. 919 RMA Area, D. Lehn to clean out storage building and make inventory listing.	1/15/04
		Transportation and RWMB reviews.	12/03
		Assist with upgrading of C-A SADs and ASEs.	1/04
		Help find storage area for Vacuum Group's expensive activated equipment (chambers, vacuum pps, roughing pps, beam pipes).	3/04
		Represent C-A on Industrial Waste SA (revise OPMs as needed).	6/04
		Complete legacy items list for J. Remian.	2/17/04
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### Completed Task List

Name	Role	Job Description	Completed Date
<b>Mel Van Essendelft, 4781</b>	Q Assistant	NASA Reviews.	10/03
<a href="#">Top of Page</a>	SNS Q	Write up critique on AGS Main Magnet Water Leak from E-10 House Capped Copper Pipe.	10/31/03
		STAR FY04 EMS review.	10/25/03
		Spill response reporting on spills to containment.	11/03
		Critique on SPDES Permit Violation and pursue corrective action resolution with Water Group and Drew Chemical.	11/03
		Update water cooling and cryogenic Process Assessments with 80K (0%) cooler and He reliquifer systems (100%).	10/03
		Art.12 compliance for Refrigerator turbine skids (write monitoring plan, mtg. On ADS \$75,000 scheduled).	11/03
		ESRC Reviews.	10/03
		AM EMS Presentation.	11/03
		AM EMS documents review.	12/03
		P2 proposal for NSRL digital imaging – memo sent to appropriate BNL/NASA personnel in 9/02 (NSRL will fund major cost).	12/03
		Tickler Card (NESHAPS on Tankers).	11/03
		Put RHIC permit requirements into C-A-OPM.	1/04
		Prepare SARA Title III Hazardous Chemical List.	2/04
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